

PROGRAM FEE REFUND POLICY AY 2025

Admission Granted to the candidate is Provisional if Nature till, one reports to the campus in person for Induction/orientation Program.

The date of Withdrawal shall be effective from the date of application for the withdrawal/ refund.

A refund claim can be admitted on merits, after due consideration of the requests by the University as per the guidelines of the concerned regulatory bodies.

{UGC/AICTE}

Category	Percentage of Refund of Fees	Pont of time when notice of withdrawal of admission is received in the HEI
1	100%	15 days or more before the formally notified last date of admission*
2	90%	Less than 15days before the formally notified last date of admission*
3	80%	15days or less after the formally notified date of admission*
4	50%	30 days or less, but more than 15days after formally notified last date of admission*
5	0%	More than 30 Days after formally notified last date of admission*

*As notified by concerned regulatory bodies.

For AICTE-regulatory courses, the formally notified last date of admission is as per the AICTE Academic Calendar. The percentage of refund of the fee is 100%, ONLY Rs. 1,000/- will be deducted as processing fee & after the last date of admission, the full shall be forfeited.

Note:-

- a) Visit www.smu.edu.in to check the class commencement date.
- b) In case of SL. No 1 of Table, Rs. 1000/- will be deducted as processing fee.
- c) In case of SI. No. 2,3,4 & 5 of Table, Withdrawal approval and refund process will be initiated only after the receipt of hard copy of the application submitted by the candidate /Parent/ Authorized Representative (in person) at the Institute Admission Office until physical reporting, the withdrawal approval and refund process can be initiated via email.
- d) In case of Foreign Candidates, the refund will be made in accordance with RBI/foreign exchange regulations after deducting USD 200 applicable for SI. No. 1,2,3, and 4 of Table.

- e) Original Withdrawal Form signed by the Candidate and Parent Guardian must be submitted at the admission office.
- f) All refunds will be processed as per the above table by the Institute Finance Office based on the recommendation of the Head of the Institution/Head of Unit.
- g) Any Student who withdraws from the program as mentioned in Sl. No. 5 of Table will be required to remit to the university, in addition to the amount already forfeited, the program fee payable for the remaining period of the program.

The above-mentioned Fee Refund Policy DOES NOT apply MBBS/MD/MS/Nursing courses

5. Address details for Physical Reporting

Majitar Campus	Tadong Campus
<p>Majitar, East Sikkim 737136 Sikkim, India (Technology, Management, Physical Science, Education, Computer Application, Psychology)</p> <p>Contact: +91-9732947000 Email: chairman.admission@smit.smu.edu.in</p>	<p>5th Mile, Tadong, Gangtok 737102 Sikkim, India (Medical, Nursing, Physiotherapy, Allied Health Professions, Medical Biotechnology, Hospital Administration, Humanities Social Sciences & Liberal Arts)</p> <p>Contact: +91 9083618855 Email: admission.smims@smu.edu.in</p>